



AV REREQUIREMENTS

AUDIO/VISUAL – CLIENT PROVIDES

- Wireless lavalier (tie-clip) microphone, fully tested and operational
- Screen size appropriate for venue and audience size
- Capable projection or LED display system in 16:9 widescreen format
- HDMI connection at the stage or podium position (preferred); notify Speaker's office at least two weeks prior if only an alternate connection type – such as VGA or DVI – is required
- Confidence monitor at stage level, if available (see Stage Preferences below)
- Advance notice of any in-room audio or visual system limitations
- Speaker does NOT require or use an internet connection during the Presentation

AUDIO/VISUAL – SPEAKER PROVIDES

- Personal laptop computer (required; see note below)
- Connection for HDMI from MacBook Pro laptop
- Backup "safety" copy of all Presentation materials
- Wireless slide advancement system (Perfect Cue® or equivalent)

***Important Note on Speaker's Laptop:** Speaker is required to use his personal laptop for all Presentations. Custom fonts, embedded video, and proprietary licensed content within the slides cannot be reliably reproduced on other systems. The Presentation file cannot be transferred to a client-owned device or provided in advance of the Event.*

STAGE PREFERENCES

- **Lectern:** remove from center stage, or place to the far side for the Introducer's use. Speaker does not use a lectern during the Presentation.
- **Laptop placement:** if a stage-level confidence monitor connected to the production system is available, Speaker's laptop may be positioned with the A/V team. If no confidence monitor is available, please arrange a small cocktail table or round table on or near stage so Speaker may use his laptop screen as a monitor.
- **House lights:** Speaker strongly prefers full house lighting throughout the Presentation. If image magnification or recording equipment is in use, please maximize house light levels as much as operationally possible.
- **Stage screens:** remove any live social media feeds, hashtag displays, or scrolling content from all screens during Speaker's Presentation.
- **Podium/furniture:** no other furniture should be placed center-stage unless pre-arranged with Speaker's office.

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BEYOND DISTINCTION™

AV REREQUIREMENTS CONTINUED

SOUND CHECK

- Speaker is available for and welcomes a full technical/sound check, preferably no fewer than sixty (60) minutes prior to the Presentation.
- Please confirm the sound check time with Speaker's office at least one week prior to the Event.
- Microphone check should include a test of all in-room speaker zones and any overflow or adjacent spaces.

GENERAL REQUIREMENTS

- Two (2) bottles of water at room temperature, placed within easy reach of Speaker during the Presentation.
- If the Presentation is associated with a meal function: all plates should be cleared and banquet staff should be out of the room prior to Speaker's introduction. This significantly improves the audience experience and the effectiveness of the Presentation.
- Speaker does not require a green room, but a quiet space to prepare within reasonable proximity to the stage is appreciated if available.
- If any changes to the room setup, A/V configuration, or event timing occur after this Rider has been submitted, please notify Speaker's office immediately.

SLIDE FORMAT

- Unless otherwise confirmed in writing, Speaker will prepare all visual materials in 16:9 widescreen format.
- Client should confirm the projector or display aspect ratio with Speaker's office at least two (2) weeks prior to the Event.


RECORDING – REMINDER

Recording of the Presentation is subject to the terms of Section 4 of the Engagement Contract. If Client intends to record the Presentation for any purpose, written notice must be provided to Speaker's office no later than fourteen (14) days prior to the Event. Live streaming, AI capture, or external distribution require a separate licensing agreement. Please refer to the Engagement Contract for full terms.

QUESTIONS AND CONTACT

For questions regarding any technical requirement, or to request a pre-event consultation call with Speaker's office, please contact:

 team@scottmckain.com

 702-462-1600